Grow your business. In business, the more you save, the more you thrive. With the new Advantage Card from An Post Commerce you can save money when you purchase stamps and parcel label packs for your business, at your local Post Office or online. Take the advantage today. It's convenient and free, so apply for the Advantage Card today at your local Post Office or visit anpost.com/advantagecard.

Bulk rates for Meter customers
Volumes of 200 items upwards
4th June 2019
An Post offers a range of discounts to customers who present mail, which is being sent within the Republic of Ireland, at a time or in a manner that generates cost efficiencies.

This brochure details the discounts that are available to customers posting over 200 items in a single posting and where the postage is paid by a meter/franking machine.

A more comprehensive range of discounts is also available for customers posting more than 2,000 items in a single posting. Details of these discounts are available online at anpost.com/bulkmail or from our Customer Service Department on 01 705 7600. This wider range of discounts must be arranged through your An Post Account Manager.

An Post offers separate discounts to volume posters of direct mail (Reach+) and to publishers of magazines and periodicals (Publication Service). These are separate service offerings and cannot be availed of in conjunction with the discounts outlined in this brochure.

There are three discount offerings for customers posting over 200 items in a single mailing and paying by meter/franking machine. They are the **Speed service**, for customers who require next day delivery, the **Eco service**, for customers who do not have a requirement for a next day delivery and the **Impact service** for mailings that require manual sorting and do not fully conform to the automated processing criteria set out in this brochure. The **Eco service** is a two day delivery option and franked mail should therefore be dated one working day later than the actual posting date.

The entry level threshold for these discount services is 200 items. When presenting mail to avail of discounts, it is permissible to combine both letters and large envelopes of various weights in order to exceed the 200 item threshold only. Packets of different weights may also be mixed to reach the 200 item packet threshold.

### Example of combining letters and large envelopes

<table>
<thead>
<tr>
<th>Item</th>
<th>Weight</th>
<th>Quantity</th>
<th>Rate applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter</td>
<td>100g</td>
<td>160</td>
<td>Charged at 200 volume rate</td>
</tr>
<tr>
<td>Large Envelope</td>
<td>250g</td>
<td>25</td>
<td>Charged at 200 volume rate</td>
</tr>
<tr>
<td>Large Envelope</td>
<td>100g</td>
<td>25</td>
<td>Charged at 200 volume rate</td>
</tr>
</tbody>
</table>
Mail dimensions

**Letter**

**Specified dimensions**
No larger than C5 (holds an A4 sheet of standard paper folded), weighing no more than 100g. Heavier or larger items may be classed as a large envelope, packet or parcel.

**Minimum dimensions**
140mm x 90mm x 0.18mm (with a tolerance of 2mm)

**Maximum dimensions**
235mm x 162mm x 5mm

**Maximum weight**
100g

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**Large Envelope**

**Specified dimensions**
A Large Envelope caters for flat items, such as an A4 sheet of standard paper, no larger than the maximum dimensions shown and weighing no more than 500g. Heavier or larger items may be classed as a packet or parcel.

**Minimum dimensions**
250mm x 160mm x 0.75mm

**Maximum dimensions**
350mm x 250mm x 18mm

**Maximum weight**
500g

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**Packet**

**Specified dimensions**
Weighing no more than 1kg and within the dimensions shown. Heavier or larger items will be classed as a parcel.

The length and twice the diameter shall not exceed 1,040mm and the greatest dimension shall not exceed 900mm.

**Minimum dimensions**
100mm x 70mm x 25mm (with a tolerance of 2mm)

**Maximum dimensions**
Length, width and depth combined of 900mm with no dimension exceeding 600mm (with a tolerance of 2mm)

**Maximum weight**
1kg
Rates for volumes of 200 items upwards

<table>
<thead>
<tr>
<th>Delivery Target</th>
<th>Preparation of Mail</th>
<th>Time of Presentation</th>
<th>USO</th>
<th>ECO</th>
<th>IMPACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Next Day</td>
<td>Machine Sort*</td>
<td>3.00pm</td>
<td>SPEED</td>
<td>ECO</td>
<td>IMPACT</td>
</tr>
<tr>
<td>2 Days</td>
<td>Machine Sort*</td>
<td>3.00pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Days</td>
<td>Manual Sort*</td>
<td>3.00pm</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Letter</th>
<th>Rate</th>
<th>Discount</th>
<th>Rate</th>
<th>Discount</th>
<th>Rate</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>100g</td>
<td>€0.85</td>
<td>€0.10</td>
<td>€0.80</td>
<td>€0.15</td>
<td>€0.90</td>
<td>€0.05</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Large Envelope</th>
<th>Rate</th>
<th>Discount</th>
<th>Rate</th>
<th>Discount</th>
<th>Rate</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>100g</td>
<td>€1.70</td>
<td>€0.25</td>
<td>€1.60</td>
<td>€0.35</td>
<td>€1.90</td>
<td>€0.05</td>
</tr>
<tr>
<td>250g</td>
<td>€2.20</td>
<td>€0.25</td>
<td>€2.10</td>
<td>€0.35</td>
<td>€2.40</td>
<td>€0.05</td>
</tr>
<tr>
<td>500g</td>
<td>€2.95</td>
<td>€0.40</td>
<td>€2.85</td>
<td>€0.50</td>
<td>€3.30</td>
<td>€0.05</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Packet*</th>
<th>Rate</th>
<th>Discount</th>
<th>Rate</th>
<th>Discount</th>
<th>Rate</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>100g</td>
<td>€3.38</td>
<td>€0.32</td>
<td>€3.31</td>
<td>€0.39</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>250g</td>
<td>€4.12</td>
<td>€0.58</td>
<td>€4.04</td>
<td>€0.66</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>500g</td>
<td>€5.48</td>
<td>€0.62</td>
<td>€5.33</td>
<td>€0.77</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>1kg</td>
<td>€7.96</td>
<td>€0.94</td>
<td>€7.88</td>
<td>€1.02</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

*Machine sort mail is mail which can be automatically read and processed by An Post’s automated equipment, to a level in excess of 85%.

*Mail does not meet machine sort mail requirements. Dimensions for manually processed large envelopes are min: 140mm x 90mm x 0.18mm, max: 400mm x 300mm x 25mm.

*An Post does not currently process packets by machine.
Discount Mail Acceptance Offices
Customers wishing to avail of any of the discounts shown may present their mail at one of the An Post Mails Centres or at the other Acceptance Offices listed below.

Payment for Discount Mail
Where the postage on mail being sent by any of the discount services is being paid by meter/frank, the mail should be franked with the normal Meter postage payable and the value of any discounts will be refunded retrospectively.

For further information please call Customer Services on 01 705 7600.

Designated Mail Acceptance Offices and Mails Centres
Customers wishing to avail of one of the discounts in this brochure may present their mail at any of the following designated Mail Acceptance Offices.

Ballina  Bray  Carlow  Carrick-on-Shannon
Castlebar  Cavan  Clonmel  Cork City
Drogheda  Dublin 3  Dundalk  Dungarvan
Ennis  Galway  Glenageary  Kilkenny
Killarney  Letterkenny  Lifford  Limerick
Longford  Mallow  Maynooth  Monaghan
Mullingar  Naas  Navan  Nenagh
Newbridge  Roscommon  Shannon  Sligo
Swords  Thurles  Tralee  Tuam
Tullamore  Waterford  Wexford

In addition to the offices above, customers may also present mail at any of the Mails Centres listed below.

Dublin  Cork  Athlone  Portlaoise
Oak Road  Little Island  Dublin Road  Father Browne Avenue
Knockmitten  Cork  Athlone  Portlaoise
Dublin 12  T45 X376  Co. Westmeath  Co. Laois
D12 V4AC

How to proceed
To avail of the discounts in this brochure, please contact an An Post Account Manager. If you wish to arrange for a meeting with an Account Manager contact Customer Services on 01 705 7600.

Disclaimer: The information contained in this leaflet is for illustrative purposes only. For USO services please see the published terms and conditions on anpost.com, for other services please refer to the appropriate terms and conditions or to your contract.

Universal Services (USO)
Universal Services are specified in the Communications Regulation (Universal Postal Service) Regulations 2012-2019 and identified as ‘USO’ in this publication. See anpost.com for the terms and conditions for these services.
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